|  |  |
| --- | --- |
| **Role interested in:** (Please highlight) | Family Support Volunteer TrusteeFundraising/Events Volunteer Bereavement Champion Other (please specify, this could be supporting with admin tasks in the office):  |
| **Contact details** |
| Title: |  |
| Pronouns:  |  |
| Full name:  |  |
| Preferred name: |  |
| Address:  |  |
| Post code:  |  |
| Telephone number: |  |
| Email address:  |  |
| Preferred method of contact:  |  |

|  |
| --- |
| **Emergency contact details**  |
| Contact name:  |  |
| Relationship to you:  |  |
| Telephone number:  |  |

|  |
| --- |
| **Please tell us what life experience you can bring to your volunteering role (this can include personal, work, volunteering etc.):**  |
| **Tell us about yourself (Interests and hobbies):**  |
| **How/where did you hear about us?**  |

**References**

Please provide the names and contact details of two people who you have know, not relatives, and who are willing to act as referees. One must be from a place of where you have studied, worked or volunteered.  If accepted as a volunteer, references will be taken up following your interview.

|  |  |  |
| --- | --- | --- |
|  | **Referee 1**  | **Referee 2** |
| Name:  |  |  |
| Job title:  |  |  |
| Address:  |  |  |
| Telephone number: |  |  |
| Email address:  |  |  |
| How do you know this person?:  |  |  |

**Declaration of criminal record**

As a charity, we have a duty to protect the children and young people that we work with. Therefore, all voluntary roles are exempt from the Rehabilitation of Offenders Act 1974. All convictions both spent and unspent, must be disclosed. It should be noted that criminal convictions will only be taken into account when they are relevant to the type of work you will be undertaking. Your declarations will be treated in strict confidence and will be considered only in relation to this application. You will be considered on merit and ability and not discriminated against. As a charity we carry out Disclosure and Barring service checks (DBS).

|  |  |
| --- | --- |
| **Have you ever been convicted of a criminal offence, cautioned, reprimanded or given a final warning by the police, or do you have any court cases pending? (Please circle)** | Yes/No |
| **If yes, please give details:**  |

**GDPR**

We are required to hold certain information about you, such as address details, email, name of a contact for emergencies and age.  We promise your personal information will only be used by the Children’s Bereavement Centre and not passed on to other organisations\*.  You are entitled to see information we hold on you.

\**As a charity, we have a duty of care to the children, young people and families whom we support. If deemed necessary by our safeguarding lead, your details may be passed on to external agencies for safeguarding purposes without your permission. In other circumstances, your details will not be passed on to other organisations unless you provide consent to do so.*

**Confidentiality**

Whilst working with our charity as a volunteer you will see and hear things of a confidential nature. Volunteers are required to sign a confidentiality agreement not to divulge confidential information about the charity or its service users.

**Policies and Procedures**

Volunteers are expected to make themselves aware of all relevant policies and procedures detailed in the volunteer handbook which will be distributed at training.

**Health and Safety**

All volunteers will receive an induction (including health and safety procedures) and training period (where appropriate for the volunteering role).

**We will contact you about the outcome of your volunteer application.**

Signed:                                                                   Date:

Please return completed forms to:

Hannah by emailing: hannah@sandybear.co.uk

or

by post: Sandy Bear Children's Bereavement Charity, Europa House, 115 Charles Street, Milford Haven, SA73 2HW